

**IDAHO COUNCIL ON
DEVELOPMENTAL DISABILITIES
MINUTES FOR JULY 28-29, 2005 MEETING**

<p style="text-align: center;">Full Council Meeting July 28, 2005, 8:30 a.m. – 5:00 p.m. July 29, 2005, 8:30 a.m. – 12:00 p.m. Location: Red Lion ParkCenter Suites Hotel</p>	
Call to Order	Theresa Wilding called the meeting to order at 8:35 a.m. on July 28, 2005.
Roll Call	<p><u>Council members present:</u> Theresa Wilding, Debbie DePaola, Kim Kane, Tygh Hales, Mike Smith, James Steed, Paige Fincher, Mary Bostick, Kristyn Herbert, John Grover, Bob Jackson, Dona Butler, Rick Betzer, Liz Ricciardi, Julie Fodor and Donna Denney.</p> <p><u>Members absent:</u> David Rogers, Mary Johnson, Tanya Brindle, and Roger Shanahan</p> <p><u>Staff members present:</u> Marilyn Sword, Tracy Warren, Ron Enright, Christine Pisani, Pam Stanley and Judy Wauer.</p> <p><u>Visitors/Facilitators:</u> Ed Holen, DeeAnne Moore, Debi Brooks, and Mike Holden.</p>
Welcome	Theresa welcomed the new Council members to their first meeting. Everyone was asked to introduce themselves. Marilyn read the ground rules.
Announcements	<u>Announcements:</u> Elections will be held on Friday, July 29, for Vice Chair, Consumer Representative, and three seats on the Executive Committee.
Review Agenda	<u>Additions to Agenda:</u> DeeAnne Moore and Donna Denney will be making a presentation on the Medicare Modernization Act. Christine Pisani will be making a report on the Self-Advocate Leadership Network Summit held in July. Council meeting dates for 2006 need to be set.

Presentation on Policy Governance	Marilyn introduced Ed Holen, Executive Director of the Washington Developmental Disabilities Council. He presented information on policy governance and the model that the Washington Council is using. Following the presentation was a question and answer period.
Presentation on Being a Supportive Board	James Steed and Lia Haile from the Self-Advocate Leadership Network made a presentation to the Council on how to be a supportive board for people with disabilities. There was an opportunity for questions and answers.
Approval of April 28 – 29, 2005 Minutes	The minutes of the April 28 - 29, 2005, Council meeting were approved as presented.
Reports <ul style="list-style-type: none"> Chair's Report Director's Report 	<p><u>Chair's Report</u> – Theresa reported that she is working on the Alliance for Full Participation (AFP) Summit that is coming up in September in Washington, DC. She will be starting a new job this fall at the local high school as the new Special Education teacher. She has met with the Secretary of State's office on the proposal for Project Vote.</p> <p><u>Director's Report</u> – Marilyn reported that the Massachusetts Council has developed a data management software program for managing outcomes for state plans. We will be looking into this for using it in Idaho. She is working on rules for Developmental Disabilities agencies and Certified Family Homes. Comments on the Self-Determination waiver have been submitted. She has received comments regarding changes to the Katie Beckett waiver. The State team for the Alliance for Full Participation (AFP) summit met on June 29. She will be attending the AFP summit in September in Washington DC.</p>

<p>Consent Agenda</p> <ul style="list-style-type: none"> ▪ Executive Committee Report ▪ Membership Committee Report ▪ Consumer Leadership Report 	<p><u>Executive Committee Report</u> – There was no Executive Committee meeting during this Council meeting. A conference call was held on July 14. Theresa shared information from that meeting. Marilyn is the new chair for the Interagency Work Group on Transportation. Bobby Ball and Marilyn met with Boise Airport officials regarding curb cuts. They will be making two more curb cuts so they felt the meeting was very successful. Pam Stanley presented the Budget Report. John Grover moved to accept the budget report as presented. Liz Ricciardi seconded the motion. The vote was unanimous in favor. The motion carried.</p> <p><u>Membership Committee Report</u> - Rick Betzer reported that new member orientation went very well. Attendees included Debbie DePaola, James Steed, and Debi Brooks. Mike Smith, Kristyn Herbert and Bob Jackson assisted with the orientation.</p> <p><u>Consumer Leadership Report</u> - Kristyn Herbert reported that the committee met on Wednesday, July 27, 2005. Packets were not reviewed since they were reviewed at new member orientation. James Steed reported on the Self-Advocate Leadership Network's (SALN) progress on becoming a non-profit organization. He also reported on the SALN summit that was held earlier in July. Self-advocates are looking at fund raising ideas to help them with costs to attend the SABE conference in May 2006. Theresa stated that they are estimating the cost of attending this conference to be about \$1500 per person and about \$2500 if they need personal assistance. Let Theresa or Kristyn know if you have any fundraising ideas. The Consumer</p>
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<p>Consent Agenda (Continued) Consumer Leadership Report</p>	<p>Leadership Committee would like to change their name to the Self-Advocate Leadership committee. The by-laws would need to be changed.</p> <p>Tygh Hales moved to accept the reports. Mike Smith seconded the motion. The vote was unanimous in favor. The motion carried.</p>
<p>Presentation on Medicare Modernization Act</p>	<p>Donna Denney and DeeAnne Moore of Medicaid made a presentation on the Medicare Modernization Act (MMA). This will also be known as Medicare Part D. Marilyn asked DeeAnne to talk about “dual eligibles.” People who are eligible for both Medicaid and Medicare benefits. Question and answer period followed the presentation.</p>

<p>Self-Determination Update</p> <ul style="list-style-type: none"> - Bus Tour 	<p><u>Bus Tour</u> – Marilyn asked if anyone would like to share comments about the bus tour. Comments included: a lot of people were reached; people liked the fact that they didn't have to come to Boise to participate; it was surprising to learn about what people with disabilities are not allowed to do; there is a lack of accessible hotel rooms; made us realize the critical role that providers play in allowing or restricting access to people with developmental disabilities; we found some really good self-advocates that the Council will want to stay in touch with; materials in other languages, especially Spanish, are needed; Partners, Council members and Council staff did a great job in getting things done and set up for the rallies; there was no correlation between the</p>
<p>Self-Determination Update</p> <ul style="list-style-type: none"> - Bus Tour (Continued) - Status on Waiver Application - SALN Summit 	<p>amount of work done to plan and organize a rally and the actual turn out of people; personal contact seemed to have the greatest impact; some parks were inaccessible; people with developmental disabilities came in groups with their providers were not allowed to participate fully. Tracy put together a slide show of pictures from the various rallies and showed it to Council members.</p> <p><u>Status on Waiver Application</u> – Tracy Warren reported that meetings are being held around the QA (quality assurance) portion of the waiver. Staff participates in conference calls with CMS (Center for Medicare and Medicaid Services) for grant monitoring. A self-determination communication team has been formed. There will be a rules drafting meeting and a rule negotiation meeting is scheduled. She will provide copies of the draft as soon as she gets it.</p> <p><u>SALN Summit</u> – Christine Pisani reported that</p>

	<p>the Self-Advocate Leadership Network (SALN) held a summit meeting in July that included all five teams. They developed a mission statement and discussed becoming a non-profit organization. Regions 2, 5, and 6 and have now graduated from the program and Christine hopes to begin training for Regions 3 and 4 in October. A committee was elected to research the non-profit issue. The committee is made up of Tracy Martin, James Steed and Erick Yeary. They made a list of education topics: Self-Advocacy; Self-Determination Waiver; People First Language; Transition students ages 14 to 21; Sexual Assault/Abuse Intervention and Prevention; and Project Vote. A strategic planner volunteered two days of his time to help them develop their mission statement and set goals.</p>
Recess	The Council meeting recessed at 4:51 p.m.
Reconvene and Council Dinner Activity	The meeting reconvened at Municipal Park at 6:05 p.m. An activity was planned to focus on team building and members getting to know each other. The activity was lead by Christine Pisani. The meeting recessed at 8:00 p.m.
Reconvene and call to order.	The meeting reconvened at 8:35 a.m. on Friday, July 29, 2005.
Roll Call	<p><u>Council members present:</u>: Theresa Wilding, Debbie DePaola, Kim Kane, Tygh Hales, Mike Smith, James Steed, Paige Fincher, Mary Bostick, John Grover, Bob Jackson, Dona Butler, Rick Betzer, Liz Ricciardi, Julie Fodor and David Rogers.</p> <p><u>Members absent:</u> Mary Johnson, Donna Denney, Kristyn Herbert, Tanya Brindle, Roger Shanahan, and Wendall Cass,</p> <p><u>Staff members present:</u> Marilyn Sword, Tracy</p>

	<p>Warren, Ron Enright, Christine Pisani, Pam Stanley and Judy Wauer.</p> <p><u>Visitors/Facilitators:</u> Brett Waters, and Mike Holden.</p>
Election of Officers	<p>The following individuals were elected:</p> <p>Vice Chair – Rick Betzer</p> <p>Consumer Representative – Kristyn Herbert</p> <p>Executive Committee: John Grover, Kim Kane and James Steed.</p>
Revisions to Policies and Procedures	<p>Marilyn explained that the proposed revisions to the policies and procedures were discussed at the April Council meeting. The changes require Council and staff members to be responsible regarding communicating travel requirements for Council meetings and activities.</p> <p>Bob Jackson moved to approve the travel policy changes as presented. John Grover seconded the motion. The vote was unanimous in favor. The motion carried.</p>
Member Reports	<p>Council members gave their reports on projects they have been working on since the last meeting. Many Council members reported their activities around the bus tour rallies in their communities. Items of note include:</p> <p>Mary Bostick report that the Department of Education will be getting input from the Council and other groups for their 6-year plan.</p> <p>Kim Kane reported that United Cerebral Palsy secured a few small grants. She is working with Lia Haile on a presentation for self-advocates at the CPI conference in October on Sexual abuse, healthy relationships versus unhealthy relationships.</p> <p>Theresa stated that she appreciates everyone's attendance at the meeting. There is a void when a member is absent.</p>
Rules for Developmental	<p>Ron Enright distributed information on proposed rules for Developmental Disabilities agencies.</p>

Disabilities Agencies	<p>He commended the department for rewriting the rules. Administrative responsibility has been transferred to the Division of Medicaid. Ron reviewed some of the changes. Council representation is needed at each of the public hearings to read a statement into the record.</p>
Policy Governance	<p>The Council discussed policy governance. Bob Jackson stated that Washington has a budget and staff that is considerably larger than ours. Liz Ricciardi asked if anyone has observed a Council meeting in Washington to see how they work. When you have a large group making all of the decisions, it can be more difficult with no executive committee. Kim Kane stated that we don't have to adopt the model exactly the way Washington does it. We can adapt it to fit our needs. She stated that she is trained in organization processes and would be happy to sit on a committee to work on a plan. It would be helpful for someone to attend a Washington Council meeting. Mary Bostick stated that the purpose of looking at policy governance is to make this group more vital and help us work together better and more effectively as a Council. Workgroups are a good idea to bring ideas to the full council. John Grover stated that it would help to set some structure and streamline what we do. From his experience in operating a business, you need to set clear requirements on your goals and how you obtain them. People need their roles defined. Structure component is what we need. Parts of this model could be implemented and it would help define our roles. Theresa Wilding stated that she does not see what the Council is doing that is ineffective. She is not seeing what the need is for the change. Mike Smith stated that he agreed with Theresa. Marilyn stated that it's</p>

<p>Policy Governance (Continued)</p>	<p>not what we are doing “wrong.” It seemed like a good model that is designed for a part time volunteer board. We always struggle with the line between management and governance, this would help define the roles. Kim stated that this isn’t a “if its not broke, don’t fix it” issue. This is how boards work today. This is more how it should be. We would have more time for other activities and would know more about what’s going on and not be bogged down with the management side. Christine stated that ownership and involvement is what she picked up on when Ed Holen was presenting. She feels that the staff takes more control over the direction that the council takes than council members. When we receive feedback, the best comments are the ones that members make after they have been more involved in the workplan. This shows to her that council members want to be involved. Marilyn stated that a lot of what’s on the wall (for the Dot vote activity), is driven by staff. We would like it to be more driven by Council members. John Grover moved to proceed with a steering committee to implement this policy governance process. James Steed seconded the motion. The majority of the Council members voted in favor of the motion. David Rogers abstained. There were no nay votes. The motion carried.</p> <p>Bob Jackson, Mary Bostick, Kim Kane, John Grover and Theresa Wilding volunteered to work on this steering committee.</p>
<p>Dot Vote</p>	<p>Proposed activities for the 2006 work plan were posted on the walls around the room. Council members were given 20 dots to place on various activities to vote for what they would like to see take priority on the coming year’s work plan. Council staff will compile the information and</p>

	report back at the next Council meeting.
Conflict of Interest Form	Marilyn stated that there is a conflict of interest section in our policies and procedures. Every year members need to fill out an affiliation sheet and a conflict of interest sheet. The forms were distributed to Council members who were asked to fill them out and return to the Council office by the end of August.
Set 2006 Council Meeting Dates	Marilyn stated that the Council needs to set dates for the 2006 Quarterly Council meetings. The following dates were proposed: February 2-3, 2006 – 1st choice January 19-20, 2006 – 2nd choice April 27 – 28, 2006 – 1st choice April 20 – 21, 2006 – 2nd choice July – 26, 27, 28, 2006 – 1st choice July 19, 20, 21 – 2nd choice November 2-3, 2006 – 1st choice October 26-27, 2006 – 2nd choice Staff will begin working on meeting arrangements.
Next Meeting/Future Agenda Items	The next Council meeting will be held November 3 - 4 2005, at the Red Lion Downtowner Hotel. Suggested agenda items: <ul style="list-style-type: none"> - Possible legislation - Report on Alliance for Full Participation Conference - New members to be appointed for Public Policy Committee. Theresa will send out a note to ask who is interested in serving on this committee. Please let Theresa know if you are interested. - Report back on policy governance steering committee - Update on the Self-Determination waiver - No Child Left Behind - 5-Year Plan – information gathering for the plan

	- University Center will be gathering information for their 5-Year plan
Adjournment	There being no further business, the meeting was adjourned at 12:02 p.m.